

Amber Gartung  
Art Director, Acuity Digital Solutions  
2829 Dewey Ave  
Rochester, NY 14616



July 19, 2019

Dear Hiring Manger,

I am writing on behalf of Haena Lee, our current Web Design Intern here at Acuity Digital Solutions. I am writing to recommend her based on her exceptional performance at our company. As the Art Director here at Acuity, I wanted to speak to her great personality and work ethic.

I have had the opportunity to work with Haena during her time here at Acuity and I have to say she is a top-notch employee. Not only did she come onto the job with an expertise in her field beyond her intern status, she went above and beyond to complete tasks and be proactive in her education of the industry in her down time. Her web design skills are second to none with every layout well thought out and done in a professional, timely manner.

In addition to her exceptional work quality, she is a sweet and caring person that would be a gift to any team. She cares deeply about her work and coworkers and her positive attitude makes her truly a gift to be around. I believe that Haena will be an excellent addition to your staff and will bring her consistent and diligent work style as well her positive, bright attitude.

I strongly recommend her as an employee and look forward to her continued excellence and growth. She will be sorely missed at Acuity.

Best Regards

A handwritten signature in black ink that reads "Amber R. Gartung". The signature is fluid and cursive, with the first name being the most prominent.

Amber R. Gartung  
Art Director, Acuity Digital Solutions